*Part-time employment is allowable when it does not interfere with the NRSA-supported experience; the additional work cannot overlap with the NRSA-supported activities. When providing additional employment to a Trainee, the department is responsible for documenting the difference of the additional work from the stipend-paid training experience. This form can be used as-is or adapted to meet departmental needs.*

|  |  |  |
| --- | --- | --- |
| Trainee Name: | | Enter the trainee’s full name |
| Trainee Title: | | Choose the trainee’s title |
| Department: | | Choose the trainee’s department |
| Division: | | Enter the trainee’s division (optional) |
| Effective Period: | Enter the period covered by this request for part-time employment |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Job Class Code (JCC) | Earn Type Code | Budget Number | Compensation | |  |
| Monthly | Annual |  |
| Current Stipend: | 10859 | SWB | Enter a budget (optional) | Enter an amount | Enter an amount |  |
| Requested Additional Compensation: | Choose a JCC | Choose an Earn Type | Enter a budget (optional) | Enter an amount | Enter an amount |  |
| Requested Additional Compensation*(if applicable)*: | Choose a JCC | Choose an Earn Type | Enter a budget (optional) | Enter an amount | Enter an amount |  |  |

|  |  |
| --- | --- |
| **About the Research Training Experience** | |
| Training Grant Director: | Cole Trapnell |
| Project Title: | Interdisciplinary Training in Genome Sciences |
| Describe Training Experience: | Enter a description of the training experience |
|  | |
| **About the Requested Additional Non-Clinical Part-time Employment Project** | |
| Project PI, or Supervisor: | Enter the position supervisor’s full name |
| Describe Responsibilities: | Enter a description of the research project responsibilities |

**Approval Signatures**

|  |  |
| --- | --- |
|  |  |
| Training Grant Director: | Signature Date |
| Project PI, or Supervisor: | Signature Date |
|  |  |
| Department Signatory: | Signature Date |