

J-1 Visa Intake Form

**PART I**: To be completed by the international scholar being invited to the UW.

1. **Biographical information about you** (enter names as they appear on the passport)**:**

Family name/surname: Type your family name here

First name/given name: Type your first name here

Middle name (if any): Type your middle name here (if any)

Date of birth (MM/DD/YYYY):

Sex: Male [ ]  Female [ ]

City of birth: City of birth

Country of birth: Country of birth

Country of citizenship: Country of citizenship

Country of legal permanent residence if different than country of citizenship:

 Country of permanent residence

Are you currently in the United States? YES [ ]  NO [ ]

 If YES, list U.S. address: U.S. address

 If YES, list current non-immigrant status: Non-immigrant status

**Check one** of the following ifyou have made any prior visits to the U.S. **:**

[ ]  I have never been to the U.S.

[ ]  I have traveled to the U.S. only as a “visitor for business” or “tourist” on a B-1 or B-2 visa or under the visa waiver program.

[ ]  I have resided in the U.S. in a non-immigrant status other than B-1, B-2 or visa waiver (e.g., J-1, J-2, H-1B, H-4, F-1, F-2).

For each prior visit to the U.S. (except as a B-1 or B-2 or visa waiver), list your non-immigrant status and dates of stay (mm/dd/yy – mm/dd/yy):

List prior visit details here

Home country position: *Select one position from the* **Home Country Position Description for International Scholars** *list that follows the end of Part I. Type that position into the box below. The typed entry MUST be a position description from the list:*

Type home country position here

Home country job title: Home country job title

Home country employer: Home country employer

Are you a Medical Doctor? YES [ ]  NO [ ]

Highest degree earned: Highest degree

 Field of study of highest degree earned: Field of degree

 Name of institution that granted highest degree earned: Institution

 Date highest degree received: Month/year

Are you enrolled or pursuing a degree at an academic institution outside of the U.S.? YES [ ]  NO [ ]

 If YES:

* Name of institution where you are enrolled or pursuing a degree:

 Current institution

* What is your current degree level (bachelors, masters, PhD, MD, etc.)?

Degree level

* Anticipated degree completion date: Month/year
1. **Information about your dependents:**
* Dependents include the spouse and children under age 21
* List only if coming to or currently in the U.S. in J-2 status
* Do not list dependents who hold U.S. passports or who were born in the U.S.
* Enter names and dates exactly as they appear in passports
* If more than three dependents, list on a separate page

**Dependent One:**

Family name/surname: Dependent's family name

First name/given name: Dependent's first name

Middle name (if any): Dependent's middle name

Date of birth (MM/DD/YYYY):

Sex: Male [ ]  Female [ ]

Relationship: Spouse [ ]  Child [ ]

City of birth: Dependent's birth city

Country of citizenship (list all if more than one): Country of citizenship

Country of legal permanent residence (if different that country of citizenship):

 Permanent residence

**Dependent Two:**

Family name/surname: Dependent's family name

First name/given name: Dependent's first name

Middle name (if any): Dependent's middle name

Date of birth (MM/DD/YYYY):

Sex: Male [ ]  Female [ ]

Relationship: Spouse [ ]  Child [ ]

City of birth: Dependent's birth city

Country of citizenship (list all if more than one): Country of citizenship

Country of legal permanent residence (if different that country of citizenship):

 Permanent residence

**Dependent Three:**

Family name/surname: Dependent's family name

First name/given name: Dependent's first name

Middle name (if any): Dependent's middle name

Date of birth (MM/DD/YYYY):

Sex: Male [ ]  Female [ ]

Relationship: Spouse [ ]  Child [ ]

City of birth: Dependent's birth city

Country of citizenship (list all if more than one): Country of citizenship

Country of legal permanent residence (if different that country of citizenship):

 Permanent residence

1. **Funding information:**
2. Calculate total **per month expenses** for yourself and accompanying dependents:

J-1 $1,800

J-2 Spouse = $1,200 $ 0

J-2 Child: $600 X Number of children = $ 0

TOTAL per month expenses:

1. Multiply total per month expenses (above) by the number of months you and your dependents will be at the University of Washington:

 Total per month expenses **X** Number of months = **$**

1. Calculate total per month funding (financial support) from all sources:

Employer or organization funding (if any): $

UW monthly salary (if any): $

Other UW compensation (if any): $

Personal funds: $

TOTAL per month funding: $

1. Multiply per month funding by the number of months you will be at the University of Washington:

Total per month funding **X** Number of months = **$**

1. Is your total funding support equal to or more than your total expenses?

YES [ ]  NO [ ]

Use this space to enter additional information if necessary:

Type additional info here

**END OF PART I**

**ACADEMIC COMMUNITY**

**Home Country Position Description for International Scholars** (Page 1 of 2)

**University level positions:**

University president or rector

University administrative staff

University teaching staff including researchers

University graduate students

University undergraduate students

University medical students

University students in other professions

University post grad medical trainee

University, other positions

**Secondary School positions:**

Secondary school principal

Secondary school teacher or staff

Secondary school student

Secondary school, other positions

**Elementary school positions:**

Elementary principal, teacher or staff

Elementary school, other positions

**Special schools, institutes or vocational school positions:**

Special school, institute or vocational head

Special school, institute or vocational teacher or staff

Special school, institute or vocational, other positions

**AGRICULTURE (including forestry and fisheries):**

Agricultural entrepreneur

Executive of agriculture business

Agricultural manager

Employee of agricultural enterprise

Professionals or scientists in agriculture

Agriculture, other positions

**ARTS**

Artist (graphic arts)

Author (playwright, poet)

Stage or film actor

Film or stage producer

Composer or musician

Arts, other positions

**COMMUNICATIONS**

**Electronic media positions:**

Head of TV or radio station

Radio or TV journalist

Electronic media technician

Electronic media, other positions

**Printed media positions**:

Editor and/or publisher

Journalist

Technical official in printed media field

Printed media, other positions

**Film as news media positions**:

Film maker

Film as news media, other positions

**GOVERNMENT**

**Central government positions:**

Head of government

Ministerial level official

Executive level official

Civil service employee in central government

Professionals and scientists in central government

Legislator in central government

Judges in central government

Manager of state enterprise

Central government, other positions

**State, regional or provincial government positions:**

Governor or other chief of regional unit

Senior head of regional department

Executive level regional officials

Civil service employee in regional/state government

Professionals and scientists in regional government

Legislator in regional or state government

Judges in regional or state government

Manager of regional enterprise

Regional government, other positions

**City or town government positions:**

Mayor or city manager

Head of city department

Executive level city or town official

Civil service employee in city or town government

Professionals and scientists in city or town government

Legislator in city or town government

Judges in city or town government

Manager of city enterprise

City or town government, other positions

**IMPORTANT POLITICAL FIGURES NOT CLASSIFIED ELSEWHERE**

Opposition leader (not in government)

Opposition leader, legislature

Former influential political official

Important political figure

**INTERNATIONAL ORGANIZATION**

Head of international organization

Senior official of international organization

Employee of international organization

**LABOR**

**Home Country Position Description for International Scholars** (Page 2 of 2)

**Labor union positions:**

Labor union head

Labor union official

Labor union other positions

**Labor union ministry positions:**

Labor minister

Senior ministerial official

Ministry of labor, other positions

**Labor experts in academia positions**:

Labor experts in academia positions

**Labor organization and other labor positions:**

Head of labor organization

Employee of labor organization

**MILITARY**

Military positions

**PRIVATE SECTOR**

**Private business positions:**

Private business entrepreneur

Corporate executive

Manager employed by private business

Employee of private business

Professional or scientist in private business

Private business, other positions

**Self-employed professionals positions:**

Legal field

Medical field

Technical field

Self-employed, other positions

**Independent, non-profit, hospitals or other organization positions:**

Director of institute/corporation or hospital

Manager/executive employed by institute/corporation

Employee of independent institute or corporation

Institute/corporation professional na./scien (?)

Independent, non-profit, hospitals or similar organization, other positions

**RELIGION**

Minister of religion

Religious order/congregation member

Theologian

**SPORTS**

Athlete

Coach

Sports, other positions

**PART II**: To be completed by the UW department that is inviting the international scholar.

1. **Appointment information.**

UW appointment title:

Proposed dates of J-1 sponsorship.

DS-2019 forms are normally issued for up to one year. Extensions may be requested in increments up to one year. The DS-2019 may be issued to cover up to five years if the sponsoring UW department commits to pay full-time salary to the international scholar for the entire duration of the stay.

 Sponsorship start date (MM/DD/YYYY):

 Sponsorship end date (MM/DD/YYYY):

International scholar’s UW activities; check as many as applicable.

[ ] Research

 [ ] Observation

 [ ] Teaching

 [ ] Consultation with colleagues

 [ ] Demonstrating special skills

 [ ] Student enrolled for credit

[ ] Clinical program of graduate medical education or training involving patient contact and care.

[ ] Other. If “Other”, please specify:

List all activity locations. Include UW campus building name and room numbers, and street addresses plus zip codes for off-campus activity locations. If more than four locations, include a separate attachment.

1. Activity address
2. Activity address
3. Activity address
4. Activity address

Field of specialization at the UW:

International scholar’s UW faculty supervisor:

Title of faculty supervisor (select one from list):

Will international scholar’s program at the UW be full-time?

UW provides J-1 sponsorship only for international scholars who engage in a full-time program of research, observation, teaching, consultation, and /or demonstrating special skills.

 YES [ ]  NO [ ]

1. **Sponsoring department/program information.**

UW academic home department/program:

UW department contact details:

Contact’s email:

Campus box #:

Campus phone number:

UW department budget details:

 Budget name for $160 fee processing:

 Budget number:

 Budget option/project/task:

 Budget contact name:

 Budget contact’s email:

Department chair/program director name:

Dean’s/Chancellor’s name:

Dean’s/Chancellor’s office contact’s name:

Dean’s /Chancellor’s office contact’s email:

Additional Information.

Use this space to add comments or information:

Additional info

**END OF PART II**