

ROOM RESERVATION INFO:

The Department of Genome Sciences controls reservations for conference rooms on each floor of the Foege Building. Health Sciences Room Scheduling controls reservations for the Foege Auditorium and Cafeteria.

- ✚ Conference rooms on the ground, second, third and fourth floors have a total of 20 chairs in each: 14 around a table and 6 others along a wall. The conference room on the first floor is suitable for larger groups and is reserved for those situations.
- ✚ All conference rooms are equipped with overhead projectors, ceiling-mounted digital projectors and screens, whiteboards, and blackout window shades. Please read and follow the instructions for controlling the lights, projectors, screens and window shades that are posted in each room. Please DO NOT mark on the screens in any way. Remote controls for the projectors and keys for S040 and S110 must be checked out from and returned to the administrative office in S250. Please lock the doors to S040 and S110 as you leave. Please report any problems to **rooms@gs.washington.edu**.
- ✚ Users of the conference rooms are responsible for ensuring that the rooms are clean when they leave. Please remove leftover handouts, drink cans and cups, food containers, etc. Please put all trash in the waste cans. Please use only dry erase markers on the whiteboards and erase them before you leave. Please do not remove any furniture from the conference rooms.
- ✚ To request a room reservation, please check the schedule for availability, and then email rooms (at) gs.washington.edu with the date, time, purpose, room number, group size and your name. A confirming email will be sent as soon as possible.
- ✚ All standing reservations (weekly lab meetings, for example) end on June 30 of each year; those requests must be resubmitted in July.

To reserve a conference room please email rooms@gs.washington.edu

Monday	Tuesday	Wednesday	Thursday	Friday
			1 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:30-2:30 CONJ 504 3:00-5:00 Eichler Lab	2 9:30-10:20 Gen 373 12:00-1:30 Noble Lab 1:30-2:30 Eichler Office Hours 3:00-5:00 Global Health
5 9:30-10:50 Gen 599 3:00-5:00 MacCoss Lab	6 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 1:30-5:30 Global Health	7 9:30-10:50 Gen 599 11:00-12:00 Gen 371 OH 2:00-3:00 Gen 371 OH 5:00-6:30 Szabo, C	8 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:00-1:30 Noble Lab	9 9:30-10:20 Gen 373 12:00-1:30 PopGenLunch 3:00-4:00 Raible Lab
12 9:30-10:50 Gen 599 1:30-3:00 Gen 570 3:00-5:00 MacCoss Lab	13 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 3:00-5:00 Genome 580	14 9:30-10:50 Gen 599 11:00-12:00 Gen 371 Office Hours 2:00-3:00 Gen 371 Office Hours	15 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:00-1:30 Noble Lab 5:00-6:30 Gordon Lecture Reception	16 9:30-10:20 Gen 373 12:00-1:30 PopGenLunch 1:30-2:30 Eichler Office Hours 4:00-5:00 Genome 371 Review Session
19 9:30-10:50 Gen 599 12:00-2:00 WiGS Group 3:00-5:00 MacCoss Lab	20 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 3:30-5:00 Shendure, J	21 9:30-10:50 Gen 599 11:00-12:00 Gen 371 Office Hours 2:00-3:00 Gen 371 Office Hours	22 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:00-3:00 Genome Training Grant Function	23 9:30-10:20 Gen 373 12:00-1:30 PopGenLunch 1:30-2:30 Eichler Office Hours
Holiday 26	27 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 1:30-2:00 Smith, G 2:00-5:00 GS Faculty Meeting	28 9:30-10:50 Gen 599 11:00-12:00 Gen 371 Office Hours 2:00-3:00 Gen 371 Office Hours	29 9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:00-1:30 Noble Lab	30 9:30-10:20 Gen 373 12:00-1:30 PopGenLunch 1:30-2:30 Eichler Office Hours

Monday	Tuesday	Wednesday	Thursday	Friday
<p style="text-align: right;">2</p> <p>9:30-10:50 Gen 599 3:00-5:00 MacCoss Lab</p>	<p style="text-align: right;">3</p> <p>9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 1:30-5:30 Global Health</p>	<p style="text-align: right;">4</p> <p>9:30-10:50 Gen 599 11:00-12:00 Gen 371 Office Hours 2:00-3:00 Gen 371 Office Hours</p>	<p style="text-align: right;">5</p> <p>9:00-10:20 Gen 560/561 10:30-11:50 Genome 541 12:00-1:30 Noble Lab</p>	<p style="text-align: right;">6</p> <p>9:30-10:20 Gen 373 12:00-1:30 PopGenLunch 1:30-2:00 Eichler Office Hours 2:00-5:00 All-School Celebration</p>
<p style="text-align: right;">9</p> <p>10:30-12:20 Gen 541 3:00-5:00 MacCoss Lab</p>	<p style="text-align: right;">10</p>	<p style="text-align: right;">11</p> <p>8:30-10:50 Gen 599 11:00-12:00 Gen 371 Office Hours 2:00-3:00 Gen 371 Office Hours</p>	<p style="text-align: right;">12</p> <p>12:00-1:30 Noble Lab</p>	<p style="text-align: right;">Quarter End 13</p> <p>9:30-10:20 Gen 373 12:00-1:30 PopGenLunch</p>
<p style="text-align: right;">16</p> <p>3:00-5:00 MacCoss Lab</p>	<p style="text-align: right;">17</p> <p>3:30-5:00 Shendure, J</p>	<p style="text-align: right;">18</p>	<p style="text-align: right;">19</p>	<p style="text-align: right;">20</p>
<p style="text-align: right;">Quarter Begin 23</p>	<p style="text-align: right;">24</p> <p>1:30-2:00 Smith, G 2:00-5:00 GS Faculty Meeting</p>	<p style="text-align: right;">25</p>	<p style="text-align: right;">26</p>	<p style="text-align: right;">27</p> <p>9:00-11:00 Global Health</p>
<p style="text-align: right;">30</p>				